



MAKING ASPIRATIONS ACHIEVABLE

Fulbourn Primary School PTfA

Parent, Teachers and Friends Association

School Lane, Fulbourn, Cambridge, CB21 5BH

Charity Commission no.1058882

Fulbourn Primary School PTFA Annual General Meeting Minutes

25th May 2023

In attendance: Laura Boxall, Lindsay Crockford, Sarah Davies, Clare de Lange, Camilla Edwards, Sarah Fleming, Jez Major, Beci McCaughran, Sarah Medley, Emma Mines, Katherine Probert, Agenor Ramos, Susanne Wright

Apologies: Elsa Lee, Meriel Major, Sian McKillop, Helen Meredith, Jo Walker, Charli Waller

1. Apologies and minutes from previous meeting

The previous minutes were accepted. Apologies were received as listed above.

2. Charity aims

SF explained that the PTFA's main aims are fundraising, creating a sense of community, and engaging and including all parents/carers.

3. Financial report

LF delivered the financial report for the year September 2021-August 2022. The accounts are currently being audited.

Issues raised included the need to promote EasyFundraising, how to treat income that comes through My Child At School (MCAS) payments, inclusive pricing, voluntary donations over fixed amount donations, the need to apply to Co-Op and Tesco schemes, and which events raise the most money for least effort.

JM suggested applying to the Wadlow Wind Farm Community Fund for a grant. EM agreed to take on responsibility for writing grant applications.

BM explained that swimming pool running costs are too high to make it viable for the school to have its own pool. It was felt a clear message needs to be given to the school community about this, as parents often ask about the future of the pool.

4. Brief summary of events this academic year

Events held this year have included: Family Bingo, Break the Rules Day, 2 children's discos, Cauliflower Cards, Christmas Fair (to be called Winter Fair going forwards), Fulbourn Winter Festival, cake sale, Secret Postcards Auction and Quiz Night, with Ice Lolly Fridays, Open Gardens and the Garden Party still to come. There have been a variety of events to appeal to different demographics, some focused more on community than fundraising. The committee would love people to take on organising a particular event e.g., discos or Ice Lolly Fridays, or to be a uniform co-ordinator.

5. Reminder of other income streams

SF reminded us of other income streams including EasyFundraising and Your School Lottery. Amazon Smile has ended. The clothes recycling bin has still not arrived. It was agreed we would try to find someone willing to organise some Bag2School collections in the meantime. A link to EasyFundraising will be given to EYFS new starters and promoted more widely.

6. Recent fundraising focus

SF explained that our recent fundraising efforts have been towards the pond and allotment areas, outdoor loose parts play equipment and storage, and an outdoor sheltered area. Men in School have worked very hard on the pond, and it is being enjoyed by the children. However, the pond needs a new liner, so more work will be needed in September.

Other things we fund include:

- The Life Education Bus
- Victorian School
- Living Eggs
- Coach hire for swimming lessons
- Subsidy for year 6 leavers party
- PA sound system
- Extra maths and art supplies

7. Aims for the future

We have been much better at planning ahead in the past year.

SF discussed whether we need to expand our social media to use Instagram. It was felt that different methods reached different people. The WhatsApp group works for many and the school newsletter goes to everyone. Deidre Buckley is setting up a WhatsApp group for new starters.

BM suggested having a visual fundraising thermometer/totaliser. SF suggested asking Vicki Simons to help with that.

Amazon wish lists are about to go live in the school newsletter.

8. Forthcoming event ideas

We plan to have another meet and greet event after school in the autumn term, and to hold the postponed Fulbourn Firefly Fun Run in September. The Fulbourn Winter Festival is a lot of work, but it seems important to have a presence there. Two new events were discussed: a board games café and a cultural celebration - both received positive feedback.

We are also introducing an enamel PTFA badge to be awarded to people who take on their own independent fundraising initiative for the PTFA.

EYFS new starters will receive a pair of fabric hearts made from pre-loved uniform, which are being made by Vicki Simons.

JM offered to organise a family treasure hunt in the spring.

Upcoming events:

- Ice lolly Fridays
- New starters evening
- Open Gardens
- Garden Party
- Meet and greet
- Break the Rules Day
- Disco
- Fulbourn Winter Festival
- Winter Fair (BM offered to dress up)
- Board game café
- Cultural celebration event
- Summer Fair

9. Nominations for committee posts

The current committee was re-elected: Sarah Fleming (Chair), Lindsay Crockford (Treasurer), Sarah Davies (Secretary).

SF said we need to encourage involvement of new people and to prepare them for committee roles as SF and SD both plan to step down from their roles at the end of the next academic year.

EM has already agreed to take on grant applications. LC is speaking to a couple of parents about taking on the discos. EM volunteered TE to help with discos.

10. Date of next meeting: not set