



Dare to Discover

Minutes of the meeting of the Teaching & Learning Committee held virtually on **WEDNESDAY 27th NOVEMBER 2024 at 7pm**

Governors Present:

Siddharth Deshpande (SD) (CHAIR)
Russell Fry (RF) (VICE CHAIR)
Beci McCaughran (BM) (HEAD)
Lucie D'Heudieres (LDH)
Jenni Caisley (JCa)

Others present:

Helen Dunn (HD) (Clerk to Governors)
Ellie Crowe (EC) (Associate member)
Rebecca Shakles (RS) (Teacher – Computing Lead)

		Action
1.	<p>Welcome & Apologies for Absence RF opened the meeting, as SD had not yet arrived.</p> <p>Apologies were received and accepted from JE.</p> <p>RF covered position of Chair for the start of the meeting.</p> <p>The meeting was quorate and held using MS Teams.</p>	
2.	<p>Presentation – Computing by Rebecca Shakles RS presented a PowerPoint on the subject of Computing, via Teams to the Governors.</p> <p>SD arrived at the meeting at 19.03.</p> <p>RS explained they have recently changed over the scheme for teaching, which comes with plenty of resources and slides. RS introduced the 3 strands of teaching and the 12 Pedagogy Principles, giving an overview of the teaching and focusing mainly on the principle of 'Making Concrete'.</p> <p>It was explained that middle school children engage in role play around this subject, and the early years look at suggested subjects, called Barefoot, although computing is not mandatory for them.</p> <p>Teach Computing is funded by the Department for Education, regularly updated, well-resourced and relevant. It's free for the school to use.</p> <p>PowerPoint slides presented demonstrated the examples of the work covered for KS1 and LKS2/UKS2 throughout the academic year.</p> <p>Children have been using Computing Booklets, which presents a significant change to teaching and they have been a big success. The children are</p>	



Dare to Discover

	<p>still using devices such as laptops but also presenting their work in the new booklets, which they are really enjoying. The children are proud to be able to show their work in this format and find it useful to be able to look back through their learning.</p> <p>Teach Computing has proved to be an adaptable and flexible scheme to use, easy to teach and very well resourced. There has been positive feedback from the teaching team.</p> <p>The Headteacher (HT) highlighted that as an ECT2, RS had not been obliged to take on the role of Computing Lead but had requested to do so. She has put in hard work, conducted thorough research and trained the staff excellently in the new scheme. The school are thankful to RS and very happy with the scheme.</p> <p>EC added that a recent pupil book study had been delightful and that feedback from the pupils had been positive. The new computing scheme has plenty of practical ideas and one teacher has commented that the computing teaching has never been so good.</p> <p>A Governor added that he had recently visited RS on a monitoring visit and gone through the teaching strategy in detail. He had been informed about projects such as the Micro-bit, afterschool clubs and Raspberry Pi competition. He commented how impressed he was and passed on thanks to RS on behalf of the Governors.</p> <p>Q. A Governor asked how does E-Safety fit into the new scheme? A. E-Safety is fed into many aspects of the scheme and is designed to evolve. The school also cover this with additional awareness during assemblies and discussions in class.</p> <p>Q. A Governor asked if the early years Barefoot scheme could be explained in more detail? A. Barefoot Computing is designed to offer early years an introduction to basic skills in computing. This can involve talking about devices, rather than using them. The HT will share some more examples of Barefoot activities at the next committee meeting.</p> <p>RS was thanked for her presentation and her time in talking with the Governors.</p> <p>RS left the meeting at 19.17pm.</p>	
3.	Declarations of Interest It was agreed by SD that RF could continue to Chair the remainder of this meeting. There were no declarations of interest relating to items on the agenda.	



Dare to Discover

4.	<p>Minutes of Previous Meeting The Minutes of the meeting held on 2nd October 2024 were submitted and will be signed by the Chair as an accurate record after the meeting.</p>	Clerk														
5.	<p>Matters Arising from Minutes of Previous Meeting Committee members were asked if they had any matters arising from the Minutes which were not already included on the agenda, of which there were none.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">4</td> <td>Sign and ratify the Minutes of the meeting held on 16th July 2024 Completed. Closed</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Ensure all monitoring reports are accessible to Governors and saved correctly Completed. Closed <i>Governors were informed that monitoring reports will be saved on Governor Hub from the new year, but that there had not been many reports yet. RF confirmed a report covering x2 visits was due to be sent to the Headteacher, with a further one expected by the end of term.</i> <i>Governors discussed timing of monitoring visits to suit the demands of the school</i></td> </tr> <tr> <td style="text-align: center;">5</td> <td>Visual review of PP data – agenda item Data not available yet. Ongoing.</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Share future Pupil Progress meeting dates with the committee members. Completed. Closed <i>Dates and times will be shared with Governors next week and they are invited to join these sessions. It is possible to join virtually to the meetings.</i></td> </tr> <tr> <td style="text-align: center;">6.1</td> <td>Add a bullet point to the relevant T&L Terms of Reference Completed. Closed</td> </tr> <tr> <td style="text-align: center;">8.2</td> <td>Review the Schedule of Work and policies Ongoing. <i>The monitoring schedule has been adapted and added to, but a full review is outstanding.</i></td> </tr> <tr> <td style="text-align: center;">9.2</td> <td>Further data from MyConcern to be shared with Governors via Teams Completed. Closed This will be covered in detail at the next FGB</td> </tr> </table>	4	Sign and ratify the Minutes of the meeting held on 16 th July 2024 Completed. Closed	5	Ensure all monitoring reports are accessible to Governors and saved correctly Completed. Closed <i>Governors were informed that monitoring reports will be saved on Governor Hub from the new year, but that there had not been many reports yet. RF confirmed a report covering x2 visits was due to be sent to the Headteacher, with a further one expected by the end of term.</i> <i>Governors discussed timing of monitoring visits to suit the demands of the school</i>	5	Visual review of PP data – agenda item Data not available yet. Ongoing.	5	Share future Pupil Progress meeting dates with the committee members. Completed. Closed <i>Dates and times will be shared with Governors next week and they are invited to join these sessions. It is possible to join virtually to the meetings.</i>	6.1	Add a bullet point to the relevant T&L Terms of Reference Completed. Closed	8.2	Review the Schedule of Work and policies Ongoing. <i>The monitoring schedule has been adapted and added to, but a full review is outstanding.</i>	9.2	Further data from MyConcern to be shared with Governors via Teams Completed. Closed This will be covered in detail at the next FGB	HEAD
4	Sign and ratify the Minutes of the meeting held on 16 th July 2024 Completed. Closed															
5	Ensure all monitoring reports are accessible to Governors and saved correctly Completed. Closed <i>Governors were informed that monitoring reports will be saved on Governor Hub from the new year, but that there had not been many reports yet. RF confirmed a report covering x2 visits was due to be sent to the Headteacher, with a further one expected by the end of term.</i> <i>Governors discussed timing of monitoring visits to suit the demands of the school</i>															
5	Visual review of PP data – agenda item Data not available yet. Ongoing.															
5	Share future Pupil Progress meeting dates with the committee members. Completed. Closed <i>Dates and times will be shared with Governors next week and they are invited to join these sessions. It is possible to join virtually to the meetings.</i>															
6.1	Add a bullet point to the relevant T&L Terms of Reference Completed. Closed															
8.2	Review the Schedule of Work and policies Ongoing. <i>The monitoring schedule has been adapted and added to, but a full review is outstanding.</i>															
9.2	Further data from MyConcern to be shared with Governors via Teams Completed. Closed This will be covered in detail at the next FGB															
6.	<p>Governor Monitoring</p> <p>6.1 Report from working party regarding Schedule of Work and policies ACTION: Carried forward to next committee meeting</p> <p>6.2 Review of the Governor Annual Schedule of Work 2024-25 Still on track for monitoring schedule.</p> <p>6.3 Discussion/review of past and future monitoring No monitoring visits completed yet but are planned and reports will be in soon. Subject link visits will be ongoing.</p>	HEAD / RF														



Dare to Discover

	<p>Q. A Governor enquired about succession planning for the Governors and asked whether a replacement for KH has been found with financial skills?</p> <p>A. JCa is actively working on the recruitment for new Governors but no update yet. They are using a Recruitment agency for Governors, and this will incur a cost. A parent election was also held at school but no one applied. This process will be repeated.</p>	
<p>7.</p>	<p>Behaviour/ Special Educational Needs and Disabilities SEND (SI) 7.1 Termly SEND Report The report was circulated to Governors ahead of the meeting.</p> <p>ACTION: The SENDCO will be invited to attend the meeting in the future to go through the report with the Governors.</p> <p>The school are feeling the effects of the delays in funding and support. There are 5 pupils who should be receiving funds and are currently not close to reaching this point.</p> <p>Q. A Governor asked if the school's link EP is working on the EHCPs A. Don't have link EPs, all locums at the moment. Reports from locums are worth having though.</p> <p>The team are focusing on the positives in order to look after their own wellbeing. They are celebrating the differences they can make, without the funding, and making the most of the internal actions open to them.</p> <p>The school have a new specialist teacher who they have consulted with regarding the high number of neurodivergent pupils present in the school. As a result, they are working on making classrooms more Autism- friendly, which in turn is reassuring families.</p> <p>Q. A Governor asked if the Specialist teacher is making a connection between the pupils with high needs, and the school's location? A. Yes there are indications of this. Fulbourn's location is close to science parks and Addenbrookes and therefore parents may have increased awareness of special educational needs.</p> <p>The school have a good reputation for supporting children with SEND. One family are moving both their children to Fulbourn School as they feel their older child will be better supported at this school.</p> <p>Q. A Governor asked if there is a link between safeguarding and SEND? A. Yes there can be an overlap. SEND covers issues arising from trauma, neglect, high dependency on technology. Some safeguarding concerns can exacerbate SEND conditions and symptoms. A Governor also added that neglect at home often leads to speech and language delays.</p> <p>The HT informed Governors that the Government are due to launch a full SEND review and this will be interesting to see what comes from it.</p>	<p>HEAD</p>



Dare to Discover

	<p>A Governor remarked that it was clear to recognise the great work done by the senior leadership team, with so little support from the Local Authority.</p> <p>7.2 <u>The Behaviour Curriculum</u> The new Behaviour Curriculum is working well, and positive feedback is received from visitors in assemblies, school trips and routines in school.</p> <p>The upper school behaviour has been challenging but the behaviour policy is being utilised and is addressing the challenging behaviour. The school are communicating back to families for their support and encouraging staff to follow the policy.</p> <p>Q. A Governor asked if there was any reason why the Teaching Assistants (TAs) are needing reminders to report behaviour to the senior team? A. The staff are too accepting of some behaviour and let the incident pass rather than completing a report about it. The senior leadership team try to support the staff with their actions, rather than take over and this is to help improve relationships between all staff and the children, as well as encouraging the children to behave the same for every member of staff.</p> <p>Q. A Governor asked if the TAs are worried that by reporting poor behaviour, it is making them look weak? A. It is the opposite. Senior Leadership will come to support the teaching staff, and not take over the situation. The staff can become frustrated with this, but it is in order to not undermine the staff's authority with the children. It is with a view of empowering the staff.</p>	
<p>8.</p>	<p>Quality of Teaching (SI)</p> <p>8.1 <u>Catch-up / interventions (SI)</u> No report</p> <p>8.2 <u>T&L related safeguarding issues (SI)</u> Upper school are currently doing extra E-Safety learning in response to a concern raised. Children are being shown how social media can target them through algorithms. This is to help children see how easily something unintended can show up on their devices.</p> <p>Further details of the original concern and trigger for the extra learning was given to the Governors.</p> <p>The teaching is to encourage children to report to a member of staff if something comes up on their searches that they didn't actively look for, and that they will not get in trouble for doing this.</p> <p>Q. A Governor praised the approach and asked if further e-safety learning would be incorporated within computing lessons too? A. This topic does get covered generically across the curriculum. Children can often google search from an early age now and schools are playing catch up to protect them. However, this particular concern could not have been foreseen.</p>	



Dare to Discover

	<p>Governors gave their condolences for the family involved in the original concern.</p> <p>8.3 <u>DfE's Curriculum and Assessment review</u> Governors were informed that Dr Becky Francis will be conducting a full review of the Curriculum on behalf of the DfE. All staff have been encouraged to complete online questions and early results of the review may be shared in January, with a more detailed and full report expected by the end of the academic year. The HT speculated that some of the primary curriculum may be stripped out as a result of the review, as there is currently a large amount covered. As such, the school will pause on their curriculum development work and concentrate more on how they teach and refine what they are currently teaching.</p>	
9.	<p>Policies for Review</p> <p>9.1 <u>EYFS policy</u> Policy not presented to Governors, but no changes made.</p> <p>9.2 <u>PSHCE and RSE policy</u> One minor word change and parental consultation conducted.</p> <p>Ratification: Governors unanimously approved the PSHCE and RSE policy</p>	
11.	<p>Any Other Business</p> <p>The HT discussed the timings of future T&L committee meetings, pointing out that relevant data is often not ready until the Spring term, meaning the November committee meeting isn't best placed. The HT suggested that next academic year there should be one meeting held early in the autumn term and move the November meeting to January or February. Governors agreed this was sensible and will address this when deciding meeting dates later this academic year.</p>	
12.	<p>Date/Time and Agenda Items for Next Meeting</p> <p>The next meeting is planned for Wednesday 5th March 2025 at 7pm. This will be a virtual meeting.</p> <p>No further questions or comments were received. The meeting closed at 20.11.</p>	

ACTION GRID FROM T&L COMMITTEE MEETING, 2nd October 2024

	Item	Owner	Deadline
4	Sign and ratify the Minutes of the meeting held on 2 nd October 2024	Clerk	Next meeting
5	Visual review of PP data – agenda item	Head/Clerk	March 25
6.1	Review the Schedule of Work and policies	Head / RF	March 25



Dare to Discover

7	Invite SENDCO to attend a future meeting to go through the SEND report	Head	March 25
---	--	------	----------

Dates of FGB Meetings 2024-2025 – Wednesdays, to start at 7pm (in person)

25th September 2024

4th December 2024

12th February 2025

19th March 2025

7th May 2025

2nd July 2025

Dates of Committee Meetings 2024-2025 – Wednesdays, to start at 7pm (virtual)

T&L Committee– 2nd Oct, 27th Nov, 5th March, 16th July

P&R Committee– 9th Oct, 20th Nov, 22nd Jan, 12th March, 23rd Apr, 18th June