



Dare to Discover

Minutes of the meeting of the Teaching & Learning Committee held virtually on TUESDAY 16th JULY 2024 at 7pm

Governors Present:

Ellie Crowe (EC)
Lucie D'Heudieres (LDH)
Russell Fry (RF)
Siddarth Deshpande (SD) (CHAIR)
Beci McCaughran (BM) (HEAD)

Others present:

Helen Dunn (HD) (Clerk to Governors)
Jen Hefti (JH) (Senior CamClerk – observing)

		Action
1.	Welcome & Apologies for Absence SD opened the meeting. Apologies were received and accepted from JCa and LH. SD resumed position of Chair for the purposes of this meeting. The meeting was quorate and held using MS Teams.	
2.	Presentation – Changes to History by Harriet Robins Harriet Robins unavailable therefore the presentation has been postponed to a future autumn term committee meeting.	
3.	Declarations of Interest There were no declarations of interest relating to items on the agenda.	
4.	Minutes of Previous Meeting The Minutes of the meeting held on 5 th March 2024 were submitted and will be signed by the Chair as an accurate record after the meeting.	Clerk
5.	Matters Arising from Minutes of Previous Meeting Committee members were asked if they had any matters arising from the Minutes which were not already included on the agenda. The committee link governor is currently working on a report that looks at the curriculum as a whole and covers a broad range of subjects. This is an extensive project which requires reference to all subject reports and notes. Committee members discussed best storage for subject reports and meeting notes to be held and accessed, plus the importance of updating these regularly.	



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	Action – BM and LDH to liaise with JB to assess best and simplest storage of reports and notes on Teams	HEAD / LDH
6.	<p>Pupil Premium Data</p> <p>6.1 <u>Review of Pupil Premium Data in comparison to national data of schools</u></p> <p>The Pupil Premium Governor Data Report 2023-2024 was shared with Governors ahead of the meeting.</p> <p>The Headteacher explained that Insight (data management system) provides an accurate foresight of national statistical data based on outcomes uploaded by schools using the system. Actual data will be released in the Autumn term. Insight predictions are usually fairly accurate and so a useful set of early data to review. The school leaders are still reviewing the data and double checking results.</p> <p>Committee members noted that across the board, the school's data sat above national average, with the exception of Reading at Greater Depth in KS2.</p> <p>Times table results look particularly good in Year 4.</p> <p>A particular focus was identified for Phonics in line with the increasing national average in this subject. The data will continue to be reviewed and interventions will be implemented for Year 2 children retaking the screening check.</p> <p>Challenge: A committee member noted the lower-than-average data for Reading and a general falling trend from recent years.</p> <p>The Headteacher highlighted that last year's results were strong with particularly high achievers, as well as the academic year 2018-2019. School leaders feel this year's result is representative of the cohort in question and they were expecting these results. Many interventions had been delivered to this cohort since the start of the academic year, including tutoring and booster groups, however this result was not a surprise to the school. Long term supply teaching before and after COVID19 may have had an impact on results as well, however this impact was difficult to measure. They are hopeful that next year's cohort will bring the average back up.</p> <p>Booster groups proved to be fruitful, particularly in Maths and Reading, with all pupils in attendance then passing the tests. Some families did not engage with the offered booster sessions scheduled for before school. The school plans to assess how to increase engagement with the booster groups, encourage attendance and utilise their full capacity. Tutoring groups also proved helpful.</p>	




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	<p>Results will be reviewed again in the autumn term once validated data has been released.</p> <p>Question: A committee member asked if the school has opportunities to appeal results and will be making applications to exclude any data from the results?</p> <p>The Headteacher explained that it is possible for certain data to be excluded from results based on a number of prescribed criteria, such as pupils whose first language is not English, pupils with long term illness or social care needs, however it is unlikely that the school will be doing this.</p> <p>Action: A committee member commented that it would be useful to look at the data in visual form, when it is received in the autumn term.</p> <p>Committee members agreed that assessing the Fulbourn results versus national average over 5 years and plotted in graph form would be helpful to identify trends. The Headteacher agreed and highlighted that a large amount of data will become available in the autumn term for Governors to review.</p> <p>Question: A Governor congratulated the school on a great set of data and asked if anything in particular stands out for the Pupil Premium data results?</p> <p>The Headteacher responded that the results were as expected but that case studies will be carried out following the results in late November/ early December. The cohort changes year on year meaning that data is not always comparable. Case studies may be more meaningful in this context. Greater Depth data is released later.</p> <p>Question: A committee member noted the impressive 100% success rate of Year 2s who re-took the phonics screening check. Will the school be looking at these children for case studies to see what works or are they assessing further development and techniques for other children?</p> <p>BM informed committee members that the school also look closely at pupils who nearly hit the pass mark to offer extra support, as well as trends at different times throughout the year. The school will assess the effectiveness of the transition from Early Years to Key Stage 1 (KS1) phonics.</p> <p>The Headteacher identified a focus for Multiplication check results within the Pupil Premium group, highlighting that last year's result were high and lower this year.</p>	<p style="text-align: center;">Clerk</p>
7.	Governor Monitoring	



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<p>7.1 <u>Review of Annual Schedule of Work 2023-24</u> A committee member is currently working on a report to cover the breadth of curriculum monitoring.</p> <p>7.2 <u>Discussion on governor monitoring activities</u> The monitoring schedule for the next academic year 24-25 will be decided during the summer holidays.</p> <p>The Headteacher asked committee members if they wished for anything in particular to be addressed next year.</p> <p>It was suggested increased that monitoring and visits take place that look at the essential experiences programme within the school, which is unique to Fulbourn, to demonstrate how the school goes above and beyond in its provision. The school offers many experiences beyond the requirements of the National Curriculum such as Forest School, Careers programme, Outdoor Play and Learning (OPAL), Ecology curriculum, trips to London and more. Need to communicate these to stakeholders and parents to highlight the unique offerings of the school. Leaders would like a Governor view on this, as well as stakeholder views. They recommend it is a focus for the T&L committee next year</p> <p>Action: Committee members considered whether to assign a particular Governor to address this in monitoring visits, or to add prompts to cover this in existing visits for all individual subjects. Readdress in the autumn FGB meeting</p> <p>Question: A Governor asked regarding whether digital monitoring tasks for SATs results and actions from this was worth doing?</p> <p>The Headteacher talked about how the dynamic of Fulbourn is changing: the general population becoming more affluent, with fewer disadvantaged pupils attending the school. The infrastructure to support families in need is lacking in Fulbourn, resulting in additional challenges around accessing services. School encourages attendance at enrichment activities for all children to create a sense of belonging regardless of social barriers.</p> <p>Several pupils are due to relocate over the summer to areas such as Cambourne and Northstowe, due in part to the availability of long-term rental properties.</p> <p>Fulbourn is not well equipped to support disadvantaged families. There are great clubs offered in the area but not always inclusive for disadvantaged families. The school helps to provide clubs for everyone. Another challenge identified is an increasing number of illiterate families.</p>	Clerk
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Signed as an accurate record 



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	<p>School leaders are always inclusive of the Pupil Premium group and most disadvantaged children, remain focused on their needs and strive to help them reach their full potential.</p> <p>Outcomes of Cognitive Ability Testing will be shared with the committee.</p> <p>Committee members noted the importance of SEND visits and how this highlights how accommodating Fulbourn is to individual needs, across the range of abilities.</p> <p>It was agreed to assess results between Pupil Premium and non-Pupil Premium in the autumn term.</p>	
<p>8.</p>	<p>Behaviour / Special Educational Needs and Disabilities (SI)</p> <p>8.1 Termly SEND Report The termly SEND report was shared ahead of the meeting.</p> <p>School leaders have looked closely at how and where to record behaviour reports and have decided to move it to the school's safeguarding platform, My Concern, in line with Local Authority suggested best practice.</p> <p>In the past a large number of behaviour reports were recorded throughout the challenging times of COVID19 period and while STEPS was being set up within the school, so it was important then to keep behaviour reporting separate from safeguarding incidents. This platform helps to differentiate between behaviour and safeguarding reports, allows for better tracking, identifying trends and offers reporting tools. The My Concern team is accessible and responsive and training is offered.</p> <p>Action: T&L Committee to look in the autumn term at the change in logging of incidents and the reporting from this system.</p> <p>Question: A committee member asked about the anticipated number of children with additional needs coming into Reception in September 2024.</p> <p>The current Year 2 and 4 have a high level of SEND pupils, with Year 4 also having several on Pupil Premium. Expecting a significant number of SEND children in the incoming Reception class and may identify others on arrival. Will wait to see if any Pupil Premium as well.</p> <p>Question: A committee member noted the difference between identifying SEND needs at home and at school.</p> <p>EC explained there are some children with an underlying need but can mask this in school and will present behaviour differently at home. The Headteacher informed committee members that there is an increase in diagnoses for ADHD and Autism and that the school support families by contributing to the process and challenging the appropriate bodies if a</p>	<p>Clerk</p>



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	<p>diagnosis is not made when there is a clear case of need. The school recently advocated with PALS (NHS) on behalf of a family.</p> <p>Challenge: A Governor enquired regarding the backpay for Education, Health and Care Plan (EHCP) funding.</p> <p>EC informed that a holding email has been received and they still await the response. The Headteacher reassured that there was still time in the process for this to be addressed. School will request funding to be backdated to when the plan should have been put into place.</p>	
9.	<p>Quality of Teaching (SI)</p> <p>9.1 <u>Catch-up / Interventions (SI)</u> All planned interventions were carried out consistently and delivered successfully. An effective provision map was in place.</p> <p>Four temporary Teaching Assistants (Tas) have been notified of their discontinued contracts, as the budget no longer supports them. The school will re-evaluate provision in the autumn term and report back to the T&L committee. The school leaders will continue to focus on existing TA wellbeing going forward.</p> <p>9.2 <u>Teaching & Learning Related Safeguarding Update</u> All subject leads have reviewed their health and safety risk assessments and shared the results. Only one minor point was identified and addressed.</p>	
10.	<p>Policies for Review No policies for review</p>	
11.	<p>Any Other Business There were no strategic items of business.</p>	
12.	<p>Date/Time and Agenda Items for Next Meeting The next meeting is planned for Wednesday 2nd October 2024 at 7pm. This will be a virtual meeting.</p> <p>No further questions or comments were received. The meeting closed at 8.05 pm.</p>	

ACTION GRID FROM T&L COMMITTEE MEETING, 16th July 2024

	Item	Owner	Deadline
4	Sign minutes from March 24	Clerk/Chair	Sept 24
5	Storage of reports and notes on Team	Head/LDH	Sept 24



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6.1	Visual review of PP data – agenda item	Clerk/Com.Mems	Dec 24
7.2	Essential experiences programme monitoring–agenda item	Clerk	Nov 24
8.1	Review My Concern logging/reporting of behaviour-agenda item	Clerk	Nov 24

Dates of FGB Meetings 2024-2025 – Wednesdays, to start at 7pm (in person)

25th September 2024

4th December 2024

12th February 2025

19th March 2025

7th May 2025

2nd July 2025

Dates of Committee Meetings 2024-2025 – Wednesdays, to start at 7pm (virtual)

T&L Committee– 2nd Oct, 27th Nov, 5th March, 16th July

P&R Committee– 9th Oct, 20th Nov, 22nd Jan, 12th March, 23rd Apr, 18th June