



Dare to Discover

Minutes of the meeting of the Teaching & Learning Committee held at the school on WEDNESDAY 21st SEPTEMBER 2022 at 7pm

Governors Present:

Joanna Cooper (JC)
Ellie Crowe (EC)
Siddharth Deshpande (SD) – (CHAIR)
Russell Fry (RF)
Liz Hurles (LH)
Beci McCaughran (BM) (HEAD)

Others present:

Helen Andrews (HA), Clerk

		Action
1.	Welcome & Apologies for Absence SD welcomed all to the meeting. JCa was not present at the meeting. The meeting was quorate.	
2.	Declarations of Interest There were no declarations of interest for items on the agenda.	
3.	Committee Membership Matters 3.1 Review & Agree T&L Committee Terms of Reference 2022-2023 Ratification: Members of the T&L Committee approved the T&L Committee Terms of Reference 2022-2023 for final ratification at the next FGB meeting.	
4.	Minutes of Previous Meeting held on 15th June 2022 The Minutes of the meeting held on 15 th June 2022 were submitted and signed by the Chair as an accurate record.	
5.	Matters Arising from Minutes of Previous Meeting Governors were asked if they had any matters arising from the Minutes which were not already included on the agenda. No comments concerning the minutes or matters arising were received. Actions from the previous meeting were then discussed: The Chair raised the fact that an area of monitoring (data) that was scheduled for last year is outstanding. BM agreed that a data monitoring visit was necessary; national data is expected from November 2022. A visit to compare specific data compared to new national data would be preferable. The headlines of school data were also discussed at the last FGB meeting. This monitoring visit was proposed for late November 2022. Action: Governors to conduct a data monitoring visit ahead of the next T&L Committee meeting.	SD/LH



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<p>6.</p>	<p>Governor Monitoring</p> <p>6.1 <u>Governors to discuss the allocation of Subject Link Roles</u> The monitoring schedule has been revised for this academic year and now includes Subject Link roles. It will not be possible for the T&L Committee to be allocated all subject monitoring areas. Subject Link roles will be allocated at the next FGB. History, Art and Science subjects have been allocated to this terms monitoring schedule. These subjects have been chosen with a pending Ofsted inspection in mind.</p> <p>The Clerk suggested a Subject Lead might like to present their subject at a future T&L meeting.</p> <p>6.2 <u>Monitoring Report – Maths (SD)</u> SD and BM discussed looking at some maths books from India during the last visit. SD is planning to purchase some on his next trip to India for school staff to review. The school's preferred Maths scheme does have workbooks that are available alongside, although the scheme is also teacher workload heavy.</p> <p>Challenge: A governor asked, what is the text book equivalent. All teachers have their own maths work books but they can be assigned to individual children if printed off and stuck in their books. This is quite heavy on teacher and TA capacity. The school is exploring options to help improve the capacity issue going forward.</p> <p>Senior Leaders agreed that it would be useful to compare with Indian maths workbooks as a reference point.</p>	
<p>7.</p>	<p>Behaviour / SEND The SENDCo has been assigned for 2 days per week this academic year. The SEND Register is growing, and currently equates to approximately 10% of total children on roll. The emotional and mental health needs of children are considerable.</p> <p>In terms of SEND and Behaviour, the school is doing well. For those with higher SEND and behavioural needs, the school is receiving support from external services. The school is trying to recruit additional TAs to support the needs of specific children. The SEND Team at the local authority are closely working with the school to support some identified children with particular need.</p> <p>BM explained that the next phase will be to support the parent body in how they accept the SEND needs of some of our children. There are workshops planned to help them manage behaviour. The next Governor Bulletin should acknowledge the challenging behaviour which is link to individual children's SEND needs. The bulletin should state that governors are looking forward to meeting parents at the planned workshop.</p> <p>Challenge: A governor asked, is the SEND Link able to attend the next meeting with the SEND Team. No, as it will be discussing individual children.</p>	



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	<p>A Specialist Teacher is now available to the school, and access to the Inclusion Officer at the local authority has been shared.</p> <p>Challenge: A governor asked, do you have conversations with individual parents who do not have an experience of SEND needs. Every class currently has a child with an individual Risk Plan in place. The children are mostly oblivious of challenging behaviour, however the school is conscious of the behaviour of specific children which does impact on their cohorts. The Behaviour Policy is being updated to be more specific, this will include arrangements for an Invacuation Procedure, in the event it is needed.</p> <p>Action: SD to liaise with the Chair of Governors about the content for the next Governor Bulletin.</p> <p>The SEND Register is currently being updated by the SENDCo. There has not been the time to assess the EYFS cohort, this work is being undertaken during this term.</p> <p>BM is reassured by the impact of a sustained approach to behaviour.</p> <p>The SDP has a three-year cycle, this is the last year of that cycle. This year will focus on embedding the behaviour strategy. The SLT consider the school extremely lucky to have a Pastoral Team, and are very appreciative of their contribution to date.</p>	SD
8.	<p>Quality of Teaching</p> <p>BM wants to recognise the ECTs that have joined the team this term. They are doing a fantastic job in their new roles.</p> <p>8.1 <u>Discussion on changes to home learning</u></p> <p>JCo explained the new menu of activities that families will be given each half term. This will give more option of choice. There will be one week every half term where children can bring in their work and celebrate achievement. These new changes will also help reduce teacher capacity for home learning. Reading and maths are the priorities.</p> <p>Challenge: A governor asked, do you have science projects. Yes, that would be one of the activities. SeeSaw was providing a barrier to home learning. Not all children have access to a device, so all children now have a Home Learning book to present their home learning in there if they wish. Children are able to upload their work to SeeSaw if they wish. There will be a variety of activities that children can choose from which will support families with home learning going forward.</p> <p>Every child has a SeeSaw account. Every team has an expert in SeeSaw. The platform is hugely expensive, paid for on an annual contract. Currently, without a pandemic, the platform just isn't sustainable long term.</p>	



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	<p>Examples of the Autumn 1 activities were tabled at the meeting for governors to see.</p> <p>BM explained the current guidance around C-19. If you are poorly, you stay at home. If you test positive for Covid-19, you must stay at home for 5 days. In individual circumstances, staff absence will be managed internally. In emergency times, work would be uploaded to the school website. BM feels a whole-school closure is extremely unlikely.</p> <p>Challenge: A governor asked, do you have any children that do not participate with home learning. There are children that are not doing home learning at home but prefer to do it in the Homework Clubs that are now available this year.</p>	
9.	<p>Policies for Review</p> <p>9.1 <u>SEND Policy</u> Ratification: Governors unanimously approved the SEND Policy.</p> <p>9.2 <u>Pupils with Medical Conditions Policy</u> Ratification: Governors unanimously approved the Pupils with Medical Conditions Policy.</p>	
10.	<p>Catch-up Plans & Tutoring</p> <p>Tutoring was a success last year, £1350 of the funding received by the school will be clawed back by the government at the end of this year. Arrangements are up and running for this year's tutoring support. EC, BJ, NG are providing tutoring via this funding this term. The current focus is on Year 6 and individual Year 3 children, sessions will then move to Year 5.</p> <p>The fully revised catchup plan will be reviewed at FGB next week. The only aspect not achieved last year was around the recruitment of an ELSA. A member of staff is now booked on the training necessary to fulfil this role.</p>	
11.	<p>Any Other Business</p> <p>13.1 <u>Community Curriculum Update</u> There is no longer capacity to support a Community Curriculum. The world is in a very different place when the Dreams Phase was first launched. There will be an additional consultation later in the year with parents to identify if any areas of the proposals can be progressed.</p> <p>13.2 Governors discussed a hybrid option for meetings going forward. It will be decided whether the meeting will be in-person or virtual at the time of each agenda planning exercise.</p> <p>There were no items of any other business.</p>	
14.	<p>Date/Time and Agenda Items for Next Meeting</p> <p>The next meeting is planned for 30th November 2022 at 7pm. This will be a virtual meeting.</p>	



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	No further questions or comments were received. The meeting closed at 7.55pm.	
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ACTION GRID FROM T&L COMMITTEE MEETING, 21st SEPT 2022

	Item	Owner	Deadline
5.0	Governors to conduct a data monitoring visit ahead of the next T&L Committee meeting.	SD/LH	Next meeting
7.0	SD to liaise with the Chair of Governors about the content for the next Governor Bulletin.	SD/JE	ASAP

Dates of FGB Meetings 2022-2023 – to start at 7pm

28th September 2022
7th December 2022
8th February 2023
22nd March 2023
3rd May 2023
5th July 2023

Dates of Committee Meetings 2022-2023 – to start at 7pm

T&L Committee – 21st Sept, 30th Nov, 1st March 2023, 12th July

P&R Committee – 12th Oct, 23rd Nov, 25th Jan 2023, 8th March 2023, Tuesday 26th Apr 2022, 21st June